

Betances STEM School PTO Meeting Minutes

Call to Order: A Betances STEM School PTO meeting was held on October 19, 2017 at Betances STEM Magnet School in Hartford, CT. The meeting convened at 1:00 pm.

Members in attendance were: June Jenkins, Nisha Toogood, Jennifer Wiezalis, and Curtis Porter.

New Business/ Announcements:

?Members introduced themselves to each other. Jennifer has a daughter in 8th grade, Nisha has a daughter in 6th grade, June has a daughter in 5th grade, and Mr Porter is the school Program Assistant.

?Members discussed PTO goals for the year including setting up more fun activities, adding more structure to the PTO, increasing parent participation, and finding a new treasurer as the present treasurer is looking to step down.

?Members went over the job descriptions/responsibilities for each position. The president oversees external communications, the vice president oversees internal communication within the PTO, oversees PTO committees, the secretary takes minutes for all meetings, and the treasurer is responsible for writing the treasurer's report, writing and depositing checks.

?The PTO needs to meet at least once per month. A schedule was made in advance for the year so that people can plan ahead to attend meetings, the PTO meeting schedule is as follows:

November 9, 2017 @ 5:00 pm

December 12, 2017 @ 4:45 pm

January 18, 2018 @ 1:00 pm

February 13, 2018 @ 4:45 pm

March 15, 2018 @ 5:00 pm

April 17, 2018 @ 4:45 pm

May 24, 2018 @ 1:00 pm

June 5, 2018 @ 4:45 pm

?The PTO would like to hold an 8th grade formal this year, ? A Saturday formal day due to many students living far away. June 2nd 3-7pm, or possibly a Thursday or a Friday after graduation. Mr Porter will send out a survey.

?The 8th grade trip to Washington DC is scheduled to be May 16-May 18. The cost is \$424 for 40

students. The 7th grade Boston trip is scheduled to be May 31st-June 1st. The cost is \$298 for 40 students.

?PTO would like to host a daddy/daughter dance around March.

?Title I funds of \$2828 need to be spent. \$300 is allotted for a parent printer. \$300 is allotted for Zoom virtual reality conference call meeting program so that parents can attend meetings by phone if unable to attend in person. Maybe we can have a daddy/daughter dance including a fatherhood initiative organization? Donuts with dads program during book fair, muffins with moms in April, career days?

?PTO would like to have cap and gowns for the 8th grade. June will research caps and gowns and get back to us on cost.

?We discussed fundraisers for the rest of the year. Butter Braids is ending Nov 2. We also have Shoparoo and Box Tops which are ongoing. We would like to sell pies before Christmas. We would like to trial a candy bar fundraiser with the 8th grade and see how it goes. The parents would have to sign a release to agree to be responsible for the candy. Nisha called Hershey for information. We would need 80 masters for 77 students. For every 6 boxes sold we would get a 5 lb car of chocolate to raffle off. We would have to sell all candy, none can be accepted back. Must go through purchasing office. We will have to look into this further.

?The present balance in the bank account is \$ 2484.26. There were 3 bounces checks from last year. PTO may consider cash/money order only policy for fundraisers/fees.

?There will be an anti-bullying breakfast this Friday hosted by Mr Graham and Mrs Cabrera.

Next Meeting

November 9, 2017 @ 5:00 pm

Motion to adjourn was made at 2:45 pm and was passed unanimously.